2021 Championship Internship

8-MONTH TOURNAMENT OPERATIONS

ABOUT THE TEXAS GOLF ASSOCIATION: The TGA is a nonprofit organization that serves as the state’s governing body for amateur golf. Founded in 1906, the TGA is dedicated to promoting the game in Texas and serving its membership of more than 450 clubs and 130,000 individual golfers. The TGA administers 170 events across 350 days of competition each year, that include men’s and women’s championships, the Legends Junior Tour, multiple major college tournaments, as well as 60-plus TGA and USGA qualifying events.

LOCATION OF INTERNSHIP: Two (2) in Dallas office and one (1) in Houston office. Please indicate in your cover letter if you have a location preference of Dallas or Houston.

TERM OF INTERNSHIP: 8 months, beginning January or February 2021.

DESCRIPTION: The TGA is looking for talented and well-rounded applicants to fill internship positions. These are approximately 8-month long internships that will provide exposure to all aspects of golf administration and communications. Interns will travel extensively throughout the state during the internship assisting in conducting competitions.

RESPONSIBILITIES: Assist TGA championship staff in coordinating Men’s, Women’s and Legends Junior Tour championships as well as qualifying competitions for USGA and TGA Championships. All aspects of tournament operations will include, but not limited to: general tournament set-up and preparation, course marking, starting and scoring (including data entry associated with real time scoring), equipment inventory/maintenance, photography, assisting in the post-round news/press releases, updating TGA website, and supporting championship staff in advanced course site visits.

QUALIFICATIONS
• College degree (completed or in process)
• Golf background or strong interest in golf
• Willingness to work in fast pace and team-oriented structure
• Willingness to travel within the state
• Able to work outside in extreme weather and temperatures
• Excellent communications skills
• Experience in photography and social media
• A person with a strong work ethic that is self-motivated
• Strong computer skills, including MS Office and Internet

BENEFITS
• $2,000 per month (hourly employee), based on 40 hour work week
• TGA Staff apparel and uniforms
• Travel expenses paid for by Texas Golf Association

TO APPLY: Please visit http://www.txga.org/careers.html for the initial application. Applicants will receive an email once the application has been processed on additional hiring steps.