JOB OVERVIEW
The Manager, Junior Competitions is responsible for execution of the Junior Golf Alliance of Colorado (JGAC) membership and competitive playing opportunities for junior golfers, while assisting with educational programs and maintaining outside partnerships to enhance player opportunities that will forge them into lifelong golfers.

PRIMARY JOB RESPONSIBILITIES
• Collaborate closely with the Colorado Section of the PGA and other JGAC dedicated staff to accomplish short and long-term organizational goals.
• Assist with management of the JGAC membership programs, benefits and growth.
• Plan, schedule and conduct tournament activity from start to finish for all level events.
  ○ Site selection, contracting, player registration, course marking, event execution, volunteer and staff management, points allocation, ranking submissions, etc.
• Contribute to junior golf collaborative partnerships and execute corresponding events.
  ○ AJGA, USGA, CHSAA, Optimist, IMG, JAC and GIAC.
• Assist with execution of JGAC education initiatives.
  ○ Rules of Golf, WHS, player and parent education, club and facility education, college golf education, etc.
• Develop content for JGAC website, communications, social media and other marketing initiatives.
• Assist in delivery and expansion of JGAC Golf in Schools programming.
• Assist in oversight of all volunteers, seasonal staff/interns.
• Support member inquiries via phone and e-mail.
• Maintain accountability of self and others to stated and implied JGAC policies and standards.

TRAITS
• Maintain USGA Rules of Golf competency.
• Possess exceptional communication skills and superior organizational skills.
• Identify, analyze and resolve problems in a timely manner.
• Manage projects, delegate duties, and work independently or with a team.
• Work a flexible schedule, including mornings, nights and weekends as required.
• Communicate and work cooperatively and effectively with team members.
• Demonstrate attention to detail and avoid mistakes.
• Exhibit high energy level and flexibility, pleasant persona coupled with sound judgment.

DETAILS: Fulltime. Salary commensurate with experience. Benefits include paid vacation, medical, dental, vision and disability insurance, 401K retirement plan and access to CommonGround Golf Course.

TO APPLY: Email cover letter, resume and a minimum of three professional references to:
Colorado Golf Association
Ashley Barnhart, Managing Director, Golf Operations
abarnhart@coloradogolf.org

APPLICATION DEADLINE: OPEN UNTIL FILLED