



AMERICAN JUNIOR GOLF ASSOCIATION
Communications Traveling Intern

The AJGA is looking for talented and well-rounded applicants to serve as communications interns. Interns will travel extensively throughout the United States during the internship to help conduct national junior golf tournaments.

Responsibilities

- Execute the AJGA's social media plan and promotional plan
- Write and publish blogs, press releases, features and web stories
- Conduct interviews
- Work with local media
- Shoot and edit photography and video footage
- On-course rules officiating
- Start and score players
- Monitor equipment inventory, maintenance and replenishment
- Public speaking
- Customer service

Qualifications

- Excellent communication, public speaking and public relations skills
- Ability to learn quickly
- Golf knowledge is preferred, but not mandatory
- Willingness to take an active leadership role amongst diverse teammates
- Outstanding writing and editing skills, with the ability to work under pressure and meet deadlines
- Ability to work and communicate in a team atmosphere
- Experience with Microsoft Office required
- Experience with Adobe Creative Suite preferred
- Experience in photography, video and social media preferred
- Highly motivated

Requirements

- Must be at least 21 years old prior to the start of the internship
- Must have a valid U.S. driver's license for a minimum of three years
- Legally eligible to work in the U.S. without sponsorship
- Must either be working towards or achieved a Bachelor's Degree
- Work outside in extreme weather and temperatures
- Work in direct sun exposure
- Drive and operate company vehicles and travel via plane
- Drive and operate a golf cart
- Use and operate company equipment, i.e. radios / walkie-talkies
- Ability to spot golf balls on the course
- Stand and walk for extended periods of time
- Communicate both verbally and in writing
- Lift equipment up to approximately 50 pounds

Details and Application

- Spring and Summer Season (mid-March – mid-May/ mid-May – August/Labor Day)
- The AJGA will pay a \$250 per week stipend for the spring and a \$275 per week stipend for the summer.
- All tournament-related expenses (lodging, food, gas and laundry) will be paid by the AJGA

- In limited instances a week off could happen for a team. In this case all travel, food and lodging will be on each individual if they determine to go home or stay in the city in which they are located. In this case, time off is unpaid.
- Travel to and from Atlanta prior to and after the internship will be on a stipend basis.
- Each intern will be provided with clothing, shoes and sunglasses

Deadline Dates

- **Spring Deadline:** November 7, 2017
- **Summer Deadline:** January 10, 2018
- ***Summer candidate finalists will be required to attend a mandatory Intern Recruiting Weekend March 2 – 4, 2018. Food and lodging will be provided and travel will be on a stipend basis.*

To Apply

Please visit www.ajga.org/careers for all information and to apply directly. For any questions, contact Lauren Shelly, Director of Recruiting & Special Events via lshelly@ajga.org