



POSITION: Colorado Golf Association - 3-Month Outreach and Development Internship

APPROXIMATE DATES: May 15 – August 12, 2017

LOCATION: Greenwood Village (Denver), Colorado

JOB DESCRIPTION: This internship involves exposure to all aspects of youth and adult golf instruction and player development including, but not limited to: golf instruction and outreach program administration; participant coordination and communication; website updates and administration; onsite assistant coordinator for outreach programs; volunteer administration; and exposure to various golf association and golf operations departments.

REQUIREMENTS:

- An individual that is self-motivated, personable, and has an interest in golf administration/instruction.
- An individual with the ability to handle themselves in situations with large groups of juniors and adults, as well as in the enforcement of policies and procedures.
- Computer literate using MS Office.
- Excellent written, verbal and public relations skills.
- Good leadership and organizational skills.
- Ability to work with all ages from junior to senior.
- Must be willing to work evenings and weekends.
- Teaching experience is beneficial.
- A background in the game of golf is necessary

BENEFITS:

- Salary – \$1,650 a month plus job-related expenses.
- Opportunity to learn about all aspects of youth golf management, in a very successful program that is striving for growth and improvement.
- Access to association’s golf course.

DEADLINE to APPLY: February 4, 2018

SUBMIT RESUME TO: Colorado Golf Association
Attn: Erin Gangloff
5990 Greenwood Plaza Blvd., Suite 102
Greenwood Village, CO 80111

Or via email to: egangloff@coloradogolf.org

Please submit resume, cover letter and list of a minimum of three references.

For more information on the Colorado Golf Association, please visit our website at www.coloradogolf.org